



REGISTERED LAND SURVEYOR/FIELD SUPERVISOR

OBJECTIVE: Capable of reviewing maps, research, and field data to compute and produce final surveys and plats. Survey projects include boundary surveys, topographic surveys, ALTA/ACSM land title surveys, and final plats.

RESPONSIBILITIES AND DUTIES

- Active with hiring and terminations in the company
- Provides Marketing and monitor trends in technology
- Maintain Quality Control
- Review and sign surveys and plats
- ALTA/ACSM Land Title Surveys
- Title Commitment Review
- Process field work and produce final surveys
- Organize information for survey crews
- Schedule survey crews, train survey crew chiefs
- Create staking plans for survey crews
- Architectural computations for staking plans
- Order supplies for survey department, handle equipment repairs
- Review billing for invoices
- Track profitability

DESIRED SKILLS

- Research and retrieve legal instruments affecting a particular project site.
- Review, reduce and import field data.
- Compute property lines and easements on the subject properties based on research and matters of record.
- Review all title issues on the surveyed property.
- Prepare legal descriptions and exhibits for survey related matters.
- Communicate and coordinate with clients and their representatives and insure a complete, timely and precise product.
- Prepare drawings based on templates and to the requirements of the client and firm.
- Organize and file all items used in the preparation of any work for future recall and verifications.
- Have a grasp on AutoCAD Civil3D and the ability to learn quickly.
- Construction plan review and computations, architectural and structural coordination

QUALIFICATIONS

- 5 plus years of experience
- Georgia RLS

Planners and Engineers Collaborative is an Equal Opportunity Employer